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OFFICE OF THE REGISTRAR
ACADEMIC AFFAIRS

REF: LU/ACA/R (AA)/CIRCS/071/VOL.II/189
DATE: 20TH FEBRUARY, 2026
TO: ALL STUDENTS
FROM: REGISTRAR (ACADEMIC AFFAIRS)

RE: REMINDER-ONLINE REPORTING FOR SEMESTER TWO, ACADEMIC YEAR 2025/2026

This is to notify all students that the Universities Fund (UF) requires updated information on students who have reported for the current semester in order to process scholarship allocations.

All students are therefore advised to **report online through the ERP system immediately** to enable the University to submit accurate records to the UF for scholarship consideration.

Please note that **students who do not complete online reporting for Semester Two will not be eligible for the scholarship.**

Kindly comply.

Mr. Francis Wanjama
Deputy Registrar (AA)

Copy to: DVC (ARSA)